

DRINKSTONE PARISH COUNCIL

MINUTES

of an Ordinary Meeting of the Council held on
Monday 3rd December 2018

Present: Cllrs Cousins, Hembra, Moss, Schofield, Thurlow, Youngs (Chairman)

Attending: District Council Ward Member Cllr Penny Otton
Parish Clerk Mrs Hilary Workman

3 members of the public

18.12.01 **Noted:**
Apologies for absence were received from Cllr Lambert

18.12.02 **Noted:**
That there were no Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and no additions and/or deletions to the Council's Register of Interests.

18.09.03 Resolved:
That the Minutes of the Parish Council meeting held on 5th November 2018, as tabled, be agreed as a true record.

18.12.04 **Noted:**
Correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.

- 4.1 Promotional materials from Keep Britain Tidy – glow in the dark notices to discourage dog fouling (*circulated*). No action was determined.
- 4.2 Babergh & Mid Suffolk District Councils:
 - 4.2.1 Changes to costs for dog & litter bin emptying (*circulated*). The meeting noted the changes.
 - 4.2.2 Annual Play Inspection Report (*circulated*). The meeting noted the comments with respect to strimming damage which Cllr Hembra was continuing to monitor (Minute 18.12.5.2.2 refers).
 - 4.2.3 Parish & Town Council Precepts. The meeting noted the correspondence, which would be actioned at its next meeting on 7th January 2019.
- 4.3 Suffolk County Council: Consultation on Minerals & Waste Local Plan. No action was determined.
- 4.4 Citizens Advice Mid Suffolk: Changes to funding (*circulated*). No action was determined.
- 4.5 MP Jo Churchill: Connecting Communities. No action was determined.

18.12.05 **Noted:**
The following reports and matters arising;

- 5.1 A written report from District and County Council Ward Member Cllr Penny Otton (*circulated*). Cllr Otton thanked Cllr Lambert for laying the wreath on Remembrance Sunday and further reported that:
 - 5.1.1 Schedules for rubbish collections are now available for download from Babergh & Mid Suffolk District Councils
<https://www.midsuffolk.gov.uk/assets/Waste-Services-Bins/Documents/MidSuffolk-Christmas-Waste-Collection-flyer-2018-2019.pdf>
 - 5.1.2 It had been noted that paintwork was wearing away at Rattlesden Road

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- 5.1.3 The criteria Suffolk County Council would be using to consider future reductions in bus services had not yet been established
- 5.2 A written report from Cllr Hembra as Portfolio Holder for the playing field (*circulated*). Cllr Hembra noted:
- 5.2.1.1 There were no reported issues relating to dog waste
- 5.2.1.2 The damage to some posts arising from strimming of vegetation had been noted and some posts had been identified for replacement.
- 5.2.1.3 The cost of new play equipment was being investigated. Consideration would be given to slotting wooden posts into metal plates to reduce future risk of strimmer damage.
- 5.2.1.4 Although some equipment was approaching the end of its specification, all equipment was looking safe on routine checks.
- 5.3 An oral report from Cllr Schofield noting some repairs to footbridges were ongoing.

18.12.06

Noted:

That when any public comment or questions were invited on any Agenda item, there were none.

18.12.07

Noted:

That

- 7.1 The further one-off Wayleave agreement negotiated with respect to running power to Rattlesden 13 (£300) had not yet been paid as BT Openreach had put the works on hold. BT Openreach had reported that the works would proceed in the future but cabling might be picked up from an alternative cabinet. Cllr Youngs agreed to follow the matter up with MP Jo Churchill's office.
- 7.2 BMSDC had advised that there was no CIL money due to Drinkstone Parish Council.
- 7.3 The application for Locality Funding from Cllr Otton had been submitted and approved.

18.09.08

Noted:

The authorised payments listed below:

	Description	Amount £	Santander Cheque No
8.1	Hilary Workman – Clerk's Salary Period 7	£166.75	000503
8.2	SALC – Finance training for Clerk	£90.00	000504
8.3	Top Gardens Invoice	£75.00	000505
8.4	Duncan Hannant – NP Expenses	£9.99	000507
8.5	Di Hollins – NP Expenses	£10.40	000508

18.12.09

Resolved:

That the payment of expenses incurred below in respect of the Neighbourhood Plan and maintenance of play equipment be authorised:

- 9.1 Reimbursement to Cllr Hembra for expenses incurred in maintaining play equipment (£382.80 & £24.48) in the sum of £407.28.
- 9.2 Gipping Press Ltd: Printing of NP Questionnaire - £238.80
- 9.3 Reimbursement of NP Stationery expenses to T Schmitt - £71.96

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- 18.12.10 **Noted:**
That the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.
- 18.12.11 **Noted:**
That the draft budget had been presented and progress towards the setting of a Precept for the 2018/19 Council year was discussed prior to a formal proposal at the January meeting of Council. The meeting agreed that Cllr Hembra would source 3 quotes for the cost of grounds maintenance to be considered at the February meeting.
- 18.12.12 **Noted:**
Planning results as notified by MSDC:
12.1 **APPLICATION FOR LISTED BUILDING CONSENT - DC/18/04028**
Proposal: Revision of LBC 0821/16. Remodel en-suite to bedroom, re-roofing and re-using existing pantiles and insert conservation style roof window.
Location: Church Cottage, The Street, Drinkstone, Bury St Edmunds IP30 9SX
BMSDC: Granted Drinkstone PC: Supported
12.2 **DC/18/04343** - Application for Consent to carry out works to Tree(s) protected by a Tree Preservation Order
Works related to TPOMS104G1 – Reduction in height of Lime Trees (Minute 18.11.12.1 refers)
Drinkstone House, Gedding Road, Drinkstone IP30 9TG
BMSDC: Granted Drinkstone PC: Supported with Conditions
12.3 **DC/18/04592** – Application for consent to carry out works to tree(s) protected by a tree preservation order
Notification of works to trees protected by TPO 357 – Ash (T1) – removal of one lower limb
Woodend, Rattlesden Road, Drinkstone, IP30 9TL
BMSDC: Granted Drinkstone PC: Supported
- 18.12.13 **Noted:**
That there were no Planning applications notified by MSDC for comment.
- 18.12.14 **Noted:**
That there were no other planning matters for information, to be noted or for inclusion on a future agenda.
- 18.12.15 Noted:**
That an oral report was received from Cllr Moss identifying some small items of work (replacement of glass panel and re-painting) which would be necessary to maintain the telephone box. The meeting agreed that an adjustment to the draft budget to make provision for £350 would be sufficient to cover the future cost of materials. The meeting asked the Clerk to look at the cost of an acrylic village sign for the box.
- 18.12.16 **Noted:**
An oral report from Cllr Youngs on progress towards producing a Neighbourhood Plan for Drinkstone.
16.1 Cllr Youngs reported that Part I of the Questionnaire had now been analysed and that there remained some work to complete the analysis of Part II. Following the analysis the NP group would draw out the key findings in January prior to reporting back to the Parish Council in February.

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16.2 Cllr Youngs reported that work is commencing on the Built Character Assessment, with a consultant from Acon meeting the Built Character group in mid-December.

- 18.12.17 **Noted:**
An written report from the Clerk on progress towards the sale of Council land adjacent to play area (*circulated*). Weekly reports had been requested by the Clerk from the Solicitors.
- 18.12.18 **Noted:**
A written report from the Clerk advising progress on Registration of the Parish Lands to establish legal Title (*circulated*). The meeting extended its thanks to Mr Youngs for providing the Clerk with documentation about the History of the Allotments, which helped ensure quotes from Solicitors for the work would be more accurate.
- 18.12.19 **Noted:**
The Clerk's written report on General Data Protection Regulations (GDPR) (*circulated*).
- 18.12.20 **Noted:**
That when any other Council business for information, to be noted or for inclusion on a future agenda was invited, that:
20.1 A letter had been received from a resident noting that the damaged railings on Blacksmiths Corner, previously reported to Suffolk County Council Highways, had still not been repaired. The meeting asked Cllr Otton for assistance in resolving this matter. Cllr Youngs agreed to acknowledge the resident's request.
- 18.12.21 **Noted:**
That the following dates for meetings in 2019 were agreed:
21.1 Ordinary meetings of the Parish Council:
4th February; 4th March; 1st April; 3rd June; 1 July; 2nd September, 7th October;
4th November; 2nd December, 6th January 2020.
21.2 Annual Meeting of the Parish Council: 13th May 2019
21.3 Annual Parish Meeting: 13th May 2019
21.4 The meeting agreed that the Annual Meeting of the Parish Council, and the Annual Parish Meeting, would take place on the same day.
- 18.12.22 **Noted:**
That the scheduled date for the next meeting was Monday 7th January 2019 beginning at 8.00pm in the Village Hall.
- 18.12.23 **Noted:**
- 18.12.24 The meeting closed at 8:35pm.

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